



Youth Empowerment Shelter- Employment Application

Position applying for: _____ Date: _____

Date available to start: _____ Days available (circle): Mon – Tues – Wed – Thurs – Fri – Sat – Sun

Personal Information

Last Name: _____ First Name: _____ MI: _____

Street Address: _____ City: _____ State: _____ Zip: _____

Mailing address: _____ City: _____ State: _____ Zip: _____

Phone #: _____ Email Address: _____

Laanguages Spoken: _____

Are you a US citizen? _____ If no, are you authorized to work in the US? _____ By what authority? _____

Have you ever incurred any of the following related to the provision of child-based services? yes/no

If yes, please respond on a separate page (a conviction record will not necessarily diqualify you from employment):

- Criminal charge
- Substantial allegation of child abuse
- Malpractice complaint
- Lawsuit against and agency

If any of the above has incurred please provide applicable copies of written reports of the incident from the state, federal and local authorities including updated reports on the current status.

Education

High School: _____ City: _____ State: _____

Post-Secondary:

School: _____ Area of Study: _____ Degree? _____

School: _____ Area of Study: _____ Degree? _____

School: _____ Area of Study: _____ Degree? _____

Previous Experience

Company: _____ Position: _____ Salary: _____

Address: _____ Supervisor: _____ Phone: _____

May we contact? Yes _____ No _____ Dates Employed: _____ to _____ Reason for leaving: _____

Resume

Please supply a resume detailing all of your employment and volunteer positions for at least the past ten years. Also, provide information that will support your qualifications for the position for which you are applying, such as education, trainings, experiences, honors, awards, and published works.

References

Provide one personal reference and two job-related or professional references. References should not be family relatives.

1.) Full Name: _____ Relationship: _____ Phone: _____

Email: _____ Adress: _____

2.) Full Name: _____ Relationship: _____ Phone: _____

Email: _____ Adress: _____

3.) Full Name: _____ Relationship: _____ Phone: _____

Email: _____ Adress: _____

Disclaimer and Signature

I certify that my answers are true and complete to the best of my knowledge. I authorize investigation of all statements contained in this application. If this application leads to hiring or placement with YES, I understand that false or misleading information in my application or interview is case for dismissal at any time without advance notice.

I understand that YES is an “at-will” employer and may at any time and for any reason dismiss an employee or volunteer with or without cause or advance notice.

Signature: _____ Date: _____

Youth Empowerment Shelter is an equal employment opportunity employer. We adhere to a policy of making employment decisions without regard to race, color, religion, gender, sexual orientation, national origin, citizenship, age or disability. Youth opportunity for employment with YES depends solely on your qualifications.

Information required for background check

2 forms of ID copied SS#: _____

Prior names or aliases (including maiden name): _____

All previous addresses out of state during the past five years more than 60 days: _____

Street Address: _____ City _____

State: _____ Zip: _____ Date from: _____ to: _____

*Consent for background check will be confirmed via email.